Job Aid





- Select the term and edit payment amount and click
- The following screen will appear:



- Chose a Payment method using the drop down box
- Then Click "Select"
- If paying by electronic check, the following screen will appear



- Then Click "Select"
- If paying by credit card, the following screen will appear.
- Review details then click "Continue to Paypath"



• The following screen will appear

		- XII. II.
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- "Service fee is 2.85% as of 5/1/18"
- Click continue to confirm