

PROFESSIONAL IMPROVEMENT PLAN PROCESS DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES

Purpose

The purpose of the Professional Improvement Plan (PIP) process is for faculty to identify students who may need remediation or intervention to successfully complete the professional requirements for their program of study. The PIP targets field and clinical experiences. This process is not intended for issues that are addressed in academic course syllabi or any other university policies (e.g., [Academic Honesty Policies and Procedures](#) or [Student Code of Conduct](#)).

The Instructional Advisement form may be used as a

**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
INSTRUCTIONAL ADVISEMENT**

Student Name:	Student ID #	Date:
Major:	Advisor:	
Faculty Member Initiating the Form:	Course Name and Number (If Appropriate):	

Section C: PIP--to be completed at planning conference with department head			
Goals and Objectives	Strategies (Activities or Actions)	Completion Dates	
		Anticipated	Actual (Initial)
PIP Conference Participants:			
Follow-Up Conference (Date and Time):			

Section D: PIP Approval
<p>I participated in the development of this PIP, and I understand that not satisfactorily completing this PIP may result in failing the associated course or being removed from the program.</p> <p>Student Signature: _____ Date: _____</p>
<p>I participated in the development of this PIP and will support and monitor the planned strategies.</p> <p>VSU Faculty Signature: _____ Date: _____</p>
<p>____ I participated in the development of this PIP.</p> <p>____ No PIP was warranted at this time.</p> <p>Department Head Signature: _____ Date: _____</p>

Section E: PIP Status

Follow-Up Conference

Date:

Attendees:

Notes/Recommendations:

Follow-Up Conference

Date:

Attendees:

Notes/Recommendations:

The PIP was satisfactorily completed: Yes No Date of Completion:

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